

弘光科技大學學生缺曠請假更(補)正申請單

Hungkuang University Student Absence/Leave Amendment (Correction) Application Form

姓名 Name		核示 Approval/Review	
學號 Student ID		導師或任課老師 Advisor or Course Instructor	
電話 Cell Phone		系主任 (三日以上/公假) Department Chair (3 days or more/Official	
班級 Class		生住組 Life and Lodging Guidance Section	
(科) Dept	年 Year		
請假單號或申請日期 Leave Application No. or Application Date			
更正時間或補請日期 Correction Period or Supplementary Leave Date	年(Y)	月(M)	日(D)第 節(Period) 至(To) 年(Y)
更正事由或補請原因 Reason for Correction or Supplementary Leave			
證明文件 Supporting Documents	如附件 See attachment	核准後生住組登錄 Recorded by Life and Lodging Guidance Section after approval	
備註 Remarks	申請單所載之學生訊息若有偽造不實之處，依本校獎懲規定懲處之。 If any student information provided in this application is found to be falsified or untrue, penalties will be imposed in accordance with the University's Student Incentive and Punishment Regulations.		

FM-10510-052

表單修訂日期：115.07.02

保存期限：5 年